

Privacy policy

CARINE JUNIOR FOOTBALL CLUB PRIVACY POLICY STATEMENT

Carine Junior Football Club (CJFC) is a non-profit sporting association which organises and promotes Junior Australian Rules Football within Carine and the surrounding districts.

Collecting Personal Information

Carine Junior Football Club understands that members may have concerns about their privacy and the confidentiality and security of information that CJFC may obtain about them. CJFC's policy is to protect members' privacy and personal information that it may collect from time to time. CJFC has undertaken to comply with the requirements of the Privacy Act, 1988 and the National Privacy Principles included in the Privacy Act (Private Sector) Amendment Act 2000.

Personal information is collected by CJFC for the primary purpose of membership requirements and/or competition purposes. CJFC collects player details such as name, address, telephone/ facsimile numbers, email address, gender, age, Birth Certificate/Passport number and medical conditions, and parents/guardians' details.

This information is held by the Club on its computerised data base. A hard copy is retained under security in accordance with the act and for a further seven years in accordance with current Federal and State legislation governing document retention, before being destroyed.

What If The Personal Information CJFC Require Is Not Provided?

Failure to provide the information sought by CJFC for the purposes detailed may not enable the organisation to complete the membership process.

How Does CJFC Secure Personal Information?

All personal information received by the CJFC is not accessible by any individuals other than the CJFC Executive, which includes the Club President, Vice-Presidents, Registrar, Secretary and Treasurer. The CJFC takes all reasonable steps to protect the personal information it holds from misuse and loss and from unauthorised access, modification and disclosure.

To Whom Do We Disclose Personal Information?

A member's personal information will only be used or disclosed by CJFC as allowed by the Privacy Act 1988 and the National Privacy Principles included in the Privacy Amendment (Private Sector) Act, 2000.

The CJFC Executive passes on a player's personal information to:

1. The Coach and Manager of the player's team. (Name, parents' names, telephone number and medical conditions only.)
2. The player's team. (Team Lists to include name, parents' names and telephone numbers and the team's officials ie Coach, Manager, Medic etc only)

3. The Subiaco/West Perth Junior Football League, the Club's affiliated regional body.
4. The Club's photographer (Names only)
5. The Club's insurer as proof of registration in the event of an insurance claim.

The CJFC Executive may also pass on the player's name to a Talent Development Officer of a WAFL club for the sole purpose of approach by them for that player to be invited into the WAFL club's player development program.

The CJFC has a Newsletter and a website, and players' and officials' information may be included in the Newsletter or posted on the website. Players' information may include name, team, significant achievements and results i.e. Fairest and Best, game milestones. Officials' information includes name, position and telephone contact number. If photographs are used the Club will obtain the members written permission for their use.

Withdrawing Consent

If a player, parent/guardian or official does not consent to any of the disclosures above, then they should write and advise CJFC of their wish to withdraw consent and their reasons. CJFC Executive will then examine the matter and respond.

Any individual wishing to keep their details strictly confidential may do so by writing to the Club Secretary and every effort will be made to ensure the information is kept confidential. Hard and electronic copy of the information will have the flag: 'Strictly private and confidential information - Do not disclose.'

What If Members Wish To Access Personal Information?

Members may, by arrangement, access the personal information CJFC has obtained on them from membership application forms that it currently holds. To the extent possible, CJFC will let members access their personal information. If CJFC denies access to the information, CJFC will provide its reasons for not doing so.

What If Members Wish to Change Some of the Personal Information Held?

CJFC endeavours to ensure that the personal information it holds is accurate, complete and up-to-date. Where a member believes that personal information held by CJFC is not accurate, complete or up-to-date, then they should advise CJFC and every effort will be made to correct the information.

What if members wish to lodge a complaint?

For any purpose associated with privacy matters including the lodgement of a complaint, CJFC should be contacted. Copies of this privacy policy are available from the CJFC Secretary. This policy is also available on our website www.carinefooty.com.au

This Privacy Statement was last amended March 2004